



## Parking Implementation and Governance Committee

**Meeting Date:** July 19, 2016; **Time:** 8:00 to 9:00 am

**Location:** Town Manager's Conference Room, Town Hall Annex

**Attendance:** Adam Chapdelaine, Steve Gilligan, Mike Gordon, John Hurd, Mike Morse, Howard Muise, Corey Rateau, Leland Stein, Laura Wiener

**Not present:** Steve Biagioni, Steven Byrne

**Non-members present:** Mark Berling (IPS)

Minutes of June 7, 2016 approved.

Mark Berling from IPS described their new mobil payment app. Works with single space IPS meters. Smart phone/Bluetooth based. Town meters were installed with Bluetooth enabling. User needs to have Bluetooth on. Cost to the user is the same as credit card--\$.13/per transaction. Multi space pay and display works less well than pay by plate or pay by space. No additional cost to install. The Town wants to activate the system when it is installed. Schedule—Adam said that he is finalizing with the Comptroller, then we are ready to go. Mark Berling--once we get the go-ahead, we will order housings (4-6 weeks), contract with installer, 2-3 weeks for installation. IPS can also do a webpage that explains how to use the meters. Customer can retrieve receipts on line from any IPS meter.

Installing bike racks on polls. Disability Commission could have objections. Can they be installed after? Laura will call Brad Gerratt, Cambridge Parking. How many do they have, were there issues with disability community, how did they have them installed?

Laura, Corey will walk the area with the installer to determine number and locations of meters.

Library and First Parish Church meter proposal. Adam reported that he met with Laura, Colleen (AYCC), and Andrea (Library). Currently, employees of both the Library and AYCC use the parking lots (behind Library, next to Whittemore Robbins House (WRH), and facing the Church). The intention is to move all of the staff parking to the WRH lot, leaving the other areas for customers. Those areas will be metered with a 4 hour limit, \$1.00/hour, to encourage turnover. Two 15-minute spaces were also suggested in the area nearest the front door (Church parking). There is \$4000 remaining from multi-space meter fund which can be used to purchase a multi-space meter for the Library parking lot, which can also serve the WRH parking if needed.

Multi-space meter status report--Multi-space meters have collected \$89,000 since Sept.10. Russell Lot--46,000 transactions, Railroad Lot 40,000 transactions. Roughly \$9,000/month income, not including permit revenue. Collections have been solid. Increase over previous years, \$45,000 last year to \$60,000 this year.

Bus stop relocation. Design will be done by VHB, after Mass. Ave. Phase 2 planning is complete.

New Business. Disabilities Commission at Selectmens meeting, requested representation on PIGC. Response--Many of the issues PIGC works on are not related. Could bring Disabilities Commission in as needed. They hope to double the number of on-street spaces for HP placards. Now 23, want to add 27, clustered in commercial areas. Howard will look at utilization of HP parking spaces from earlier counts. HP placard can be used in any space for free. Accessibility to a ramp is the issue.

New PCO will be hired, starting Aug. 1.

Old Business. Leland asked if there had been any feedback on using former taxi spaces for loading. He noted that trucks were now parking in the middle of Medford St. No feedback yet received.

Next meeting: September 20.